

17 April 1974

NOTE FOR: Mr. Blake

This is a somewhat complex Logistics package which has been here in DD/M&S since mid-January 1974. There appears to be a number of discrepancies and in some areas there has been some separate action, as with the shuttle bus and motor pool service.

I basically agree with Mr. [REDACTED] on the "c" option, but would suggest a kick-off meeting in your office with Frank Van Damm and his designated representative, along with [REDACTED]. In effect the Plans Staff and Logistics will have to be sure this report is pretty accurate and correct before consideration can be given to the recommendation that an inter-Directorate task force be established. Again, I agree with [REDACTED] in that I don't feel a committee will resolve the dispersion problem. Frank will probably be too busy to actually work on this item.

  
LJD

Atts

DD/M&S 74-0177 + background DD/M&S 73-1259

16 April 1974

STATINTL

Mr. [REDACTED]  
Mr. Blake

OL's 8th objective for FY 1974 was to "continue to review the problems and inefficiencies caused by the physical dispersion of our Metropolitan Washington establishment and recommend action consistent with changing requirements and the economic and political environment!...and submit a report to the DD/M&S by 31 December 1973.

The report was received 22 January and routed to the Plans Staff for review on 28 January. We found discrepancies in some of the figures which were sorted out toward the middle of February. [REDACTED] completed a thorough analysis of the paper a couple of weeks ago.

STATINTL

OL recommends "that management objectives aimed toward eliminating dispersed locations and achieving related efficiency improvements be established and pursued in the future by each of the Directorates involved." I don't know what they have in mind here; what they think might be done at the Directorate level. I have some difficulty trying to conceive and formulate an achievable objective and action plan for the DD/M&S which would permit the elimination of the dispersed locations of the Offices of Finance, Logistics and Training, for example. What could the other Directorates do? The recommendation is meaningless, at least without further elaboration from the Office of Logistics.

OL recommends "Further, that a study group or task force, to include as members representatives from each of the Directorates involved, be established to ensure coordination and complete uniformity of efforts to achieve the objectives." I don't find this to be very meaningful either.

We need some dialogue with OL. I seem to recall vaguely some vague references to a renewed reactivation of a Building Planning function. Perhaps this whole package should become an input to that function.

How to proceed:

- a. Since this paper is intended to complete OL's action on their 8th objective for FY 1974, we might discuss it at their management conference Thursday, 18 April.
- b. We might pass it back to OL with comments requesting clarification of the recommendations.
- c. A-DD/M&S or C/Plans Staff might discuss the whole problem with D/OL to seek clarification and try to figure out what to do next.

I would opt for c and volunteer to pursue it with D/OL.

Att: MFR dtd 2 Apr 74

MFR dtd 5 Feb 74

DDM&S 74-0177 (O&1)

Background (DDM&S 73-1259 from A&B 4 file)

25X1A

TRANSMITTAL SLIP		DATE 20 FEB 1955
TO: [REDACTED] O-DD/M&S		
ROOM NO. 7D26	BUILDING Headquarters	
REMARKS:  We will be making comments on the attached comments from your office; however, no suspense date is necessary at this time. 25X1A [REDACTED] VAN D.		
FROM: Director of Logistics		
ROOM NO. 1206	BUILDING Ames	EXTENSION 2551

FORM NO. 241  
1 FEB 55

REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)